



## OCTOBER 5, 2020 BOARD MEETING

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### 1. Opening Meeting and Guidelines for the October 5, 2020 Virtual Board Meeting

- Welcome members
- Note to members: you are participating in a Zoom webinar, as an attendee your audio and video is muted.
- A role call will take place to affirm board members in attendance for the October 5, 2020 virtual meeting.
- The Board Member will state their name prior to the Motion on an agenda item as the second motion will follow the same procedure; name first.
- All public comments will work with the public raising hands.
- The Board of School Directors will proceed with the October 5, 2020 Board Agenda.

#### a. Call to Order (President Swanson)

#### b. Pledge to the Flag

### 2. Approval of Minutes

Approval of the September 21, 2020 Regular Board Meeting Minutes, the September 21, 2020 Committee of the Whole Meeting Minutes and the September 21, 2020 Finance Committee Meeting Minutes.

### 3. Student/Staff Recognition and Board Reports - No Student Report

### 4. Financial Reports

#### a. Payment of Bills

General Fund		
Procurement Card	\$	29,688.61
Checks/ACH/Wires	\$	388,933.09
Capital Projects Reserve Fund	\$	
Cafeteria Fund	\$	
Student Activities	\$	<u>5,397.28</u>
<b>Total</b>	<b>\$</b>	<b>424,018.98</b>

Motion to approve the payment of bills as presented.

### 5. Reading of Correspondence

### 6. Recognition of Visitors

### 7. Public Comment Period

### 8. Structured Public Comment Period

### 9. Old Business

## 10. New Business

### 11. Personnel Items - Action Items

#### a. Child-Rearing Leave - Mrs. Emily Moyer

Mrs. Emily Moyer, Life Skills Teacher at Oak Flat Elementary School, is requesting child-rearing leave of absence to begin approximately Monday, January 4, 2021 with a return date of approximately Monday, March 1, 2021. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends the Board of School Directors approve Mrs. Moyer's requested child-rearing leave of absence to begin approximately January 4, 2021 with a return date of approximately March 1, 2021, as presented

#### b. Recommended Approval for Professional Extra-Curricular Personnel List

A list of the 2020-2021 extracurricular positions and recommended personnel has been prepared, and a copy of the list has been included with the agenda. The 2020-2021 salaries established for these positions are based on the current contract between the Big Spring Association and the Big Spring School District.

The administration recommends that the Board of School Directors approve the 2020-2021 extracurricular personnel list, and establish the salaries for these positions based on the current contract between the Big Spring Education Association and the Big Spring School District.

#### c. Recommended Approval for 2020-2021 Mentors

Based on the provisions of the teacher induction program, each teacher new to a school district is assigned a mentor teacher. As per the provisions of the contract between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive a stipend. The recommended mentors are listed below.

<u>Mentor</u>	<u>Inductee</u>
Erin Zinn	Jenny Kump
Emma Leuschen	Erin Zinn

The administration recommends that the Board of School Directors approve the 2020-2021 mentor teachers, as presented.

#### d. Recommended Approval for a Volunteer Softball Coach

Mr. Joseph Sinkovich, Athletic Director/Assistant High School Principal, would like to recommend Ms. April Black as a volunteer softball coach, pending all required paperwork.

The administration recommends the Board of School Directors approve Ms. Black as a volunteer softball coach, as presented.

## 12. New Business - Action Items

### a. Recommended Approval for the MOU of Best Interest Determination and Transportation Procedure Plan

Mr. William Gillet, Director of Student Services and Dr. Richard W. Fry, Superintendent of Schools have reviewed the MOU for Best Interest Determination and Transportation Procedure Plan and would like to move forward with approval. The MOU is a required agreement between Big Spring School District and Cumberland County Children for Foster Care placements. The agreement is an update of the original MOU which was put into place several years ago. This MOU sets the rules for the best limit educational disruption for foster care youth as transportation related events occur. The agreement is a plan designed to govern how transportation will be provided to students in foster care, in order to maintain their placement in their schools of origin, when in their best interest, as mandated by the Elementary and Secondary Education Act (ESSA).

The administration recommends the Board of School Directors approve the MOU, as presented.

### b. Recommended Approval for a Settlement Agreement and Release

The District's State Audit in September of 2019, identified a coding error, which the district immediately rectified. As part of that process the District needs to finalize an agreement with one retired employee affected within the audit finding.

The administration recommends accepting the agreement, as presented.

### c. Recommended Approval of the Trane Proposal for Sensor Installation

Based on the Trane review of the HVAC system, Trane recommends installation of additional humidity sensors in the Administration Building, Mount Rock Elementary School and the High School. This will allow the District to provide better monitoring and control of indoor air quality as we go into the winter months. This quote is done under COSTARS.

The administration recommends the Board of School Directors approve the Trane proposal to install humidity sensors at a cost of \$17,316.

### d. Recommended Approval of Snow Removal RFP

The snow removal agreement ended in FY 20; therefore, the District must advertise for proposals under the formal bid process as reviewed and directed by the Solicitor. [Link to Bid Specification](#).

The administration recommends the Board of School Directors approve the release of the included bid specification, as presented

## 13. New Business - Information Item

### a. Review Potential Debt Refinancing

BCCM & PFM briefed the administration on possible debt refinancing of the existing bonds looking at a tax free refunding of the 2012, 2015 and 2016A and a taxable refunding of the 2018 bonds. They will brief the board at the 19 October meeting and propose a parameters resolution to begin the RFP process.

#### Summary of Refunding Results

<u>Settlement Date</u>	<u>December 1, 2020</u>
Par Amount of Refunding Bonds	\$ 16,490,000
Par Amount of Refunding Bonds	\$ 16,810,000
Arbitrage Yield	0.93%
Present Value Savings (\$)	\$ 230,324
Present Value Savings (%)	1.40%

**14. Discussion Item**

**15. Future Board Agenda Items**

**16. Board Reports**

- a. District Improvement Committee - Mr. Over, Mr. Myers**
- b. Athletic Committee - Mr. Deihl, Mr. Wardle, Mr. Myers**
- c. Vocational-Technical School - Mr. Piper, Mr. Wardle**
- d. Building and Property Committee - Mr. Roush, Mr. Piper, Mr. Swanson, Mr. Over**
- e. Finance Committee - Mr. Deihl, Mr. Piper, Mr. Swanson, Mr. Gutshall**
- f. South Central Trust - Mr. Deihl**
- g. Capital Area Intermediate Unit - Mr. Swanson**
- h. Tax Collection Committee - Mr. Swanson**
- i. Future Board Agenda Items**
- j. Superintendent's Report - Enrollment Report**

**17. Meeting Closing**

- a. Business from the Floor**
- b. Public Comment Regarding Future Board Agenda Items**
- c. Adjournment**

Meeting adjourned at \_\_\_\_\_ PM, **October 5, 2020.**

Next scheduled meeting is: **October 19, 2020.**